

# Robert T. "Robby" Barousse

Clerk of Court  
15<sup>th</sup> Judicial District

P.O. Box 922  
Crowley, LA 70527

Parish of Acadia – State of Louisiana

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## MARRIAGE LICENSE CHECKLIST

For your convenience, the following is a simplified checklist of what you will need for your Marriage License. See website for more detailed information.

**acadiaparishclerk.com**

- One of the party members** (18 years or older) must be present to sign the application in person in the Clerk's office:
  - 500 N. Parkerson Ave.
  - Crowley, LA 70526
  - Parking: Any available parking spot near or around the court circle.
  - Once you go past security, take a right and enter the last door on the right. Ask for our Record Room.
  
- Written consent** or court's authorization for minor(s) to marry if applicable. Both parents must be present. See our website or call for more details.
  
- Application form**—file for a license file here at the Clerk's office a week or 2 before your wedding.
  
- Certified **birth certificate** for both parties.
  
- Personal information** for both parties:
  - Bride and Grooms parent's full names and where they were born.
  - Mother's maiden name.
  - Both party's social security numbers.
  
- If* either party was previously married, you will need to show **proof of how the marriage ended**, I.E.; a divorce judgment or a death certificate.
  
- The cost is **\$32.50**, payable in cash, check or money order to the Acadia Parish Clerk of Court.

**WAITING PERIOD:** There is a 24-hour waiting period between the time you receive the license and the ceremony. The license expires in 30 days after issuance, so the ceremony must occur within 30 days.