

**Acadia Parish Clerk of Court
15th Judicial District
State of Louisiana**

**P.O. Box 922
Crowley, LA 70527**

**Phone: (337)788-8881
Fax: (337)788-1048**

MARRIAGE LICENSE CHECKLIST

For your convenience, the following is a simplified checklist of what you will need for your Marriage License. See website for more detailed information.

acadiaparishclerk.com

- One of the party members** (18 years or older) must be present to sign the application in person in the Clerk's office:
 - 500 N. Parkerson Ave.
 - Crowley, LA 70526
 - Parking: Any available parking spot near or around the court circle.
 - Once you go past security, take a right and enter the last door on the right. Ask for our Record Room.

- Written consent** or court's authorization for minor(s) to marry if applicable. Both parents must be present. See our website or call for more details.

- Application** form—file for a license file here at the Clerk's office a week or 2 before your wedding.

- Certified **birth certificate** for both parties.

- Personal information** for both parties:
 - Bride and Grooms parent's full names and where they were born.
 - Mother's maiden name.
 - Both party's social security numbers.

- If* either party was previously married, you will need to show **proof of how the marriage ended**, I.E.; a divorce judgment or a death certificate.

- The cost is **\$32.50**, payable in cash, check or money order to the Acadia Parish Clerk of Court.

WAITING PERIOD: There is a 24-hour waiting period between the time you receive the license and the ceremony. The license expires in 30 days after issuance, so the ceremony must occur within 30 days.